

Form A

Risk role checklist for vaccine preventable diseases

Facility:	Department:
Job Reference:	Position:
Current QH position:	Commencement date:
First name:	Surname:
Date of birth	Gender

This form must be completed by the line manager when recruiting for external or internal vacancies, seeking bids or tenders from contractors and when engaging labour hire staff, volunteers or students.

Determine if the role involves any of the following criteria in sections 1, 2, 3 and 4 below (even though standard precautions including personal protective equipment are used).

1. Roles may have direct contact with patients or who in the course of their work may be exposed to blood/body fluids or contaminated sharps (this list is not exhaustive).

- Hands-on clinical work
- Collecting, transporting, handling or processing of pathology samples
- Providing care or treatment of any kind i.e. Social workers, psychologists
- Cleaning of spills that may contain blood or body substances of any kind
- Manual handling or transport of deceased people
- Post-mortem examination or autopsies
- Bed making and cleaning
- Handling of soiled or contaminated linen
- Handling of clinical or laboratory waste, or waste receptacles
- Cleaning in a patient room, using, cleaning, repairing or maintaining equipment surfaces or other items used in clinical areas or laboratory settings.
- Assisting a patient to undertake activities of daily living such as eating, using the bathroom, or mobilizing
- Any manual handling of patients.

YES this role requires evidenced immunity / vaccination for Hepatitis B.

2. Role involves tasks or work settings with a possibility of direct or indirect patient contact allowing acquisition and/or transmission of measles, mumps, rubella, varicella or pertussis such as:

- Interacting face to face with patients
- Normal work location is a clinical area (such as a hospital ward, emergency department or outpatient clinic including non-clinical staff)
- Work requires attending a clinical area (such as a hospital)
- Ward, emergency department or outpatient clinic including non-clinical staff
- Community work environment including home visits

YES this role requires evidence of immunity / vaccination for measles, mumps, rubella, pertussis (whooping cough), varicella (chickenpox)

3. The role involves work as a plumber: YES this role requires evidenced immunity / vaccination for Hepatitis A.

4. The role does not match any of the above criteria No evidence of vaccinations are required.

Line manager name:	Signature	Date:
Position:	Department:	Phone no: